



Dear [PATIENT NAME],

Harrisburg Smiles is excited to announce that our office is **opening for all treatments and procedures starting May 11th, 2020!** As shelter in place regulations begin to lift across the country and we re-enter a post-COVID-19 world, our patients' and staff members' health and safety continue to be top of mind.

We'd also like to be transparent about sanitation standards in the health care space in order to ease any concerns you may have about seeing your doctor. Our practice has always adhered to infection prevention protocols set by OSHA, the ADA, and the CDC. These standards include:

- **Regular hand washing:**
 - Before and after treating a patient
 - Before putting on gloves and immediately after removing them
 - After touching any potentially contaminated surfaces or equipment
 - Using soap and water for visibly soiled hands instead of alcohol-based hand sanitizer
- **Use of personal protective equipment:**
 - Wearing gloves, masks and eyewear while treating patients
 - Using new gloves for treating every patient
 - Removing personal protective equipment before leaving work area
- **Using proper respiratory and cough etiquette:**
 - Covering mouth and noses when coughing or sneezing
 - Coughing or sneezing into elbow
 - Using and disposing of tissues
 - Sanitizing hands after exposure to respiratory secretions
- **Use of Sterile instruments and devices:**
 - Disinfecting and sterilizing reusable dental equipment before use on another patient
 - Keeping manufacturer's reprocessing instructions readily available for trained team members
 - Wearing appropriate PPE when handling and reprocessing equipment
 - Using monitors to ensure effectiveness of sterilization
 - Maintaining sterilization records in accordance with state and local regulations
- **Cleaning and disinfecting surfaces throughout the operators and office:**
 - Establishing policies and procedures for routine cleaning and disinfection of surfaces
 - Using barriers for hard to clean surfaces
 - Cleaning and disinfecting surfaces that are not barrier - protected
 - Using EPA-registered disinfectants or detergents that are suitable for health care settings

In addition to adhering to these standards, we will also take measures to ensure social distancing regulations can be respected in our practice so that all patients feel comfortable receiving care. If you have any questions about our sanitation processes, please feel free to contact our office at (980) 258-0866 or for more information. We're so happy to be open again and can't wait to see you.

Best,
The **Harrisburg Smiles** Team